

**Minutes
Lakeview United Church Council Meeting
January 2021 @ 7pm
(Zoom)**

Acknowledgement of First Peoples and Traditional Territory

We acknowledge the traditional territories of the Niitsitapi (Blackfoot) and the people of the Treaty 7 region in Southern Alberta, which includes the Tsuut'ina First Nations.

Lakeview United Church Vision Statement

Offering spiritual growth in a caring, affirming community

Attendees

Raj Retnanandam	Finance & Facilities		
Nancy Gillean	Operations Liaison	Bob Gibennus	Council Chair
Jope Langejans	LUC Minister	Becky Scroggins	M&P
Lorna Flack	Fellowship & Caring	Jude Sampson	Secretary
Daryl Sedor	Faith Formation & Worship, Chinook Winds Region		
Janet Layton	Reaching Out Committee Chair (Rejuvenation liaison)		

Regrets none

Call to Order - Bob Gibennus called the meeting to order @ 7:04 pm

Opening Devotional was lead by Jope

Acceptance/Resignation of Board Members

1. Motion to accept Raj Retnanandan's resignation as Chair of Reaching Out Committee.
Motion by Nancy. 2nd by Daryl. Motion carried
2. Motion to accept Janet Layton as new Chair of Reaching Out Committee.
Motion by Daryl. 2nd by Beckie. Motion carried

Adoption of Minutes of November 18, 2020 – minutes adopted as circulated

Approval of Agenda –agenda approved by consensus

Old Business / Review of Action Items

1. Council does not recommend holding a public service in the church at this time.
2. New job descriptions outlining the job functions of Treasurer (must be drafted), Accountant (completed and will be discussed under new business) and Bookkeeper (underway by Beckie)

Committee Reports

1. review of reports presented by committees including:

Treasurer	- Raj Retnanadan
Finance & Facilities	- Raj Retnanadan
Reaching Out	- Janet Layton
Faith Formation & Worship	- no report submitted
Ministry & Personnel	- Beckie Scroggins
Chinook Winds Region	- (no report submitted)
Fellowship & Caring	- no report submitted
Rentals	- Roger Scroggins

Bob clarified that the Rejuvenation task force is a subcommittee of the Reaching Out Committee

Faith Formation & Worship

At the Nov 20 meeting a motion was made to allow *Faith, Formation and Worship* to use up to \$5k from Planned Giving to upgrade LUC technical equipment. This will allow Joep to purchase the equipment immediately. We are applying for a Government grant to purchase the equipment. When the Grant is approved and money received, Planned Giving will be reimbursed. To date only \$700 has been allocated. The request for the grant will be submitted March 1, 2021 so there is time to add any other equipment deemed necessary (Joep). Janet asked if we could include the purchase of a new TV & DVD player. Raj commented that if the DVD & TV were replacements of existing equipment they could come under the Maintenance & Replacement fund. The other route is to put an estimate of replacement items together and discuss with Don Linton (LUC Facilities)

Bob requested Daryl to be included in this conversation as he is chair of Faith, Formation and Worship. Daryl, Joep and Janet to discuss.

Fellowship and Caring reported they are making telephone calls to members of the congregation that are shut-in

Ministry & Personnel The Government is offering the Summer Student program again this year. It must be applied for by Jan 29. Becky is reluctant to apply due to the current COVID restrictions we do not know what this person will do. TBA

2. motion to accept Committee reports as amended. Motion by Bob, 2nd by Jude
Motion Carried

Minister's Report – Joep Langejans (attached)

New Business

1. The Treasurer's position is onerous. The Finance & Facilities Committee recommends retaining the services of an accountant in order to relieve the Treasurer of certain accounting responsibilities. Wendy Knudson has agreed to take on the Treasurer role effective April 1, 2021 (this is a volunteer position). She will become a member of Lakeview United Church in March to meet the United Church's guidelines for this position. In Addition she will take on certain accounting functions for LUC, on a fee for services basis, effective Feb 1, 2021

Motion – I move that Lakeview United Church retain the services of Wendy Knudson to perform certain accounting functions for LUC on a fee for service basis, from February 1, 2021 to December 31, 2022 in accordance with the terms of the attached contract (attachment 1 to motion). Motion by Raj Retnanadam. 2nd by Nancy Gillelan. All in favor - motion carried.

Motion – to accept Wendy Knudson as Treasurer effective April 1, 2021. motion by Raj. 2nd by Nancy. All in favor – motion carried

Motion – That the remuneration for the honorarium for the Treasurer be rescinded for 2021.

Motion by Daryl. 2nd by Becky

This motion is deferred to next meeting. Is a motion necessary ?

2. Budget discussions for 2021. Revenues are down and the 2021 budget is projecting a deficit. Roger Scroggins was asked if he would advise a reduction in contract labour. We have some renters now and are hoping others will be able to return soon. Our cleaning must be done to meet COVID guidelines. Roger advised the budget for contract work should remain as submitted. Roger to look into reducing yard work and advise Raj.

To mitigate the deficit projected for 2021

a) Can we take surplus from 2020 and carry over to 2021 budget?

b) Can we transfer 50% of earnings on investments from Planned Giving 2020 to the 2021 budget?

The Council agrees to items a and b above and request Raj approach the Trustees For their approval. (no motion or approval was made)

c) Major expenses in the Repairs & Maintenance funds are coming up (roof repairs, flooding remediation and fire alarm upgrades) Can we make a case to the Trustees to start planning for these items and start a reserve fund for them. . These are capital expenses and potentially could come out of Planned Giving. Raj will ask Don and Roger to provide more detail for the items and bring that detail to Council. If Council agrees we can then recommend to the Trustees to start planning for these items with the creation of a reserve fund.


3. All agreed Karen Langejans will be named Volunteer of the Month for all of her hard work filming and editing the worship services during COVID. Thank you to Karen

Next Meeting: Thursday Feb 18, 2021 @ 7pm

Prayer & Adjournment of meeting at 8:41 PM (Bob)



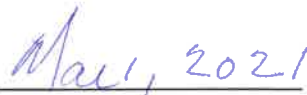
Bob Gibennus, LUC Council Chair



Date



Jude Sampson, Council Secretary



Date

